

UTC Cambridge Student Leadership Policy

Lead members: Principal
Head of Careers and Learning Resources
Designated Governor: Chair of Governors

1. Aim

1.1 UTC Cambridge aims to:

- Provide a wide range of participation and leadership opportunities which cater for all students in the school
- Maximise the number and range of students undertaking leadership roles
- Provide recognition of all student leadership roles
- Encourage the development of student participation and leadership skills
- Encourage students to differentiate between student participation and student leadership
- Develop student participation and leadership skills in all students through Student Council

1.2 This Policy also aims to clarify the roles and responsibilities of student leaders for students, parents and staff.

2. General Responsibilities

2.1 Responsibility holders must:

- Follow UTC Cambridge Values at all times
- Be an excellent role model for all students
- Wear the school uniform properly and with pride to school and school functions
- Assist students, staff and parents whenever possible
- Fulfil obligations in a courteous and responsible manner

2.2 Students who aspire to leadership roles must consistently demonstrate UTC Cambridge's values:

- Resilience
- Respect
- Teamwork
- Responsibility
- Aspiration
- Innovation

2.3 Students who attain leadership roles must be prepared to sign the Student Leaders' Code of Conduct showing their commitment and have their parents witness and co-sign this commitment. Persistent breaches or a serious breach of the above code may result in suspension or loss of office. The staff leader responsible for each group of student leaders must be informed when there are breaches of the code, and are responsible for

any decisions regarding students continuing in their role.

3. Selection

3.1 Students will be asked to consider the commitment required to fulfil the different leadership roles within the school. The classroom teacher will record up to three expressions of interest, as stated by the student, for roles the student is genuinely interested in fulfilling.

During the election/selection processes for all leadership roles the following will be looked at and taken into consideration by the relevant staff members:

- teacher judgement/experience/records
- the school's Student Behaviour Register
- consistent application by nominated students of the school's values
- consistent application by nominated students of the leadership qualities

4. Selection

4.1 Staff members responsible for each student leader group will explain the election/selection process and specific roles and responsibilities to staff, students and the school community before the process starts.

5. Student Leadership Roles, Responsibilities and Opportunities

5.1 The Student Council

The Student Council provides an opportunity for the students of UTC Cambridge to contribute to the organisation and operation of the school through gathering and presenting the ideas and opinions of the student body, involving themselves in the evaluation and planning processes of the school, and organising activities on behalf of the students. Specifically, the Council organises charity fundraising and raises awareness of special days and events in the school calendar. It is desirable to elect new representatives each term to allow more students to participate. As each class is different, parents and carers should contact the class teacher for further details.

List of student roles and responsibilities

The following students from the Student Executive Board will be elected to fill the following key roles:

- CEO (Chief Executive Officer): co-chairs the meeting with the Principal and leads the Student Executive Board with primary responsibility for student input into UTCC culture, teaching and learning.
- COO (Chief Operating Officer): co-chairs the meeting with the Principal in CEO's absence and producing minutes of the board meetings
- DMC (Director of Marketing & Communications): responsible for marketing, promoting the positive public image of the UTCC, co-ordinating information flow as well as communicate with other student bodies internally.

- DSC (Director of Student Communications): responsible for co-ordinating student voice, and actively communicate with students about their learning issues, addressing the student's concerns.
- DF (Director of Future): responsible for supporting student progression and their aspirations.
- DCE (Director of Careers Education): responsible for student's careers events, supporting student's application for work experience, apprenticeships, jobs or further education.
- DPCC (Director of Pastoral Care & Communication): responsible for ensuring student input regarding SMSC assemblies, safeguarding and the pastoral system; promoting student's mental & spiritual well-being.
- DE (Director of Events) responsible for arranging and advertising student events.
- DSc (Director of Science) responsible for promoting STEM to students.
- DSp (Director of Sports) responsible for sport related events and cross-college activities; enhancing student's physical and mental well-being.

Students may also apply, interview, be selected and trained for other temporary or annual roles within the UTC Cambridge such as ambassadors, challenge project team leads and other named positions.

5.2 Class Responsibilities

Students in each class are given responsibilities to assist with the efficient operation of the classroom routine. Teachers aim to provide every student with opportunities throughout the year and the responsibilities are rotated amongst the students.